

JPN/JPSE	Japanese
LANG	Language
LAW/LLAW	Law
LCS/LCST	Liberal and Cultural Studies
LSE	Liberal Studies and Ethics
MATH	Mathematics
MCM	Chinese Medicine
MGNT	Management
MHM	Personal Health Management
MKT/MKTG	Marketing
MPS	Pharmaceutical Sciences
MUS/MUSI	Music
MUSS	Music Studies
ORBS	Operational Research and Business Statistics
ORGC	Organizational Communication
PCM/PCMD	Pharmacy in Chinese Medicine
P.E./PEDU	Physical Education
PERM	Physical Education and Recreation Management
PHYS	Physics
POLS	Political Science
PRA/PRAD	Public Relations and Advertising
PSY/PSYC	Psychology
REL/RELI	Religion
R.P./RELP	Religion and Philosophy
SCI/SCIE	Science
SLM	Sport and Leisure Management
SOC/SOCI	Sociology
SOPO	Social Policy
SOSC	Social Sciences
SOWK	Social Work
SPAN	Spanish
SRL/SRLP	Sport and Recreation Leadership
STAT	Statistics
TRA/TRAN	Translation
U.L./ULIF	University Life
V.A./VART	Visual Arts
VAAA	Visual Arts—Art Administration
VAAC	Visual Arts—Art and Culture
VAED	Visual Arts—Experience Design
VASC	Visual Arts—Shared Course
VASE	Visual Arts—Studio Arts and Extended Media
VAUT	Visual Arts—Utopics
WRIT	Creative and Professional Writing

Number Code

This is the second half of the course code which consists of a number with four digits.

The first digit of the number code signifies the level for which the course is intended. Level 1 (i.e. 1000-series) courses are introductory, foundation, basic skill type courses, or courses generally appropriate to the first year of a full-time undergraduate programme. Level 2 (i.e. 2000-series) courses are intermediate level courses, or courses which are generally appropriate to the second year of an undergraduate programme. Level 3 (i.e. 3000-series) and Level 4 (i.e. 4000-series) courses are those courses which involve more advanced study skills often requiring Level 1 and Level 2 prerequisites. Level 7 (i.e. 7000-series) courses are postgraduate courses. In general, there is no requirement that Level 1 courses be taken in the first year; however, they should not normally be attempted in the third or final year. Level 2 courses will not usually be taken in the first year but they may be taken in the third year. Level 3 and Level 4 courses will normally be taken in the third or final year.

The second and third digits are assigned to courses in sequence number order.

The fourth digit signifies whether the course is a year or a semester course. For courses of the three-year curriculum, 0 signifies a semester course; 1 and 2 signify the first part and the second part of a year course respectively. For courses of the four-year curriculum, 5 signifies a semester course; 8 and 9 signify the first part and the second part of a year course respectively. The first part of a year course is usually offered in the first semester, and the second part is usually offered in the second semester.

Units and Hours

In the course description, units and hours are indicated by three numerals in parenthesis. The first numeral designates the number of units accorded per semester to the course. The second numeral designates the number of lectures (50 minutes each) that the student has to attend each week, and the third numeral designates the number of laboratory hours and/or tutorials required of the student each week. An asterisk (*) indicates that the number of units and hours will be decided by the department each year.

Illustrative examples:

ENG 1111-2 (3,3,0): a Level 1 year course that is 3 units for each semester (a total of 6 for the complete year), with 3 lectures each week and no laboratory hours nor tutorials.

BIOL 2120 (3,3,3): a 3-unit Level 2 semester course, with 3 lectures and 3 laboratory/tutorial hours each week.

SOC 3991-2 (*,*,0): a Level 3 year course. The units and hours may vary from time to time, usually between one and three units.

Prerequisites and Co-requisites

The prerequisite of a given course as indicated in the course description must be successfully completed prior to enrolment in the course. A course listed as the co-requisite of a given course must be taken in the same semester or must have been successfully completed in a previous semester.

Certification of Academic Assessment

Testimonials

Testimonials are issued by the Academic Registry (for undergraduate programmes)/Graduate School (for postgraduate programmes) as proof of student status at the University. As for personal recommendations or references, students are advised to approach faculty or staff members who know them well.

Transcripts

Official transcripts serve to indicate students' status, courses taken, grades attained, and grade point averages. Transcripts bearing the signature of the Academic Registrar (for undergraduate programmes)/Dean of Graduate School or his designate (for postgraduate programmes) and the embossed seal are the only form of official academic record to be issued by the University. Transcripts are sent directly to identifiable institutions upon a student's request. They are not available to students as personal copies nor will they be despatched through students. Unofficial transcripts can be obtained by students. A fee is charged for the issue of transcripts.

Diplomas

Graduates having completed all graduation requirements upon approval of the Senate will be given the relevant diploma as the official document of graduation.