

TAUGHT POSTGRADUATE STUDIES COMMITTEE

Terms of Reference

- (a) To review and formulate policies, regulations, guidelines, and procedures concerning taught postgraduate studies for approval by the Senate via the Quality Assurance Committee.
- (b) To review and make recommendations to the Senate via the Quality Assurance Committee on the changes in the admission and graduation requirements of individual programmes.
- (c) To advise on the establishment and maintenance of appeal procedures appropriate to the taught postgraduate programmes of the University.
- (d) To set up Panels when necessary to deal with student appeals against academic decisions, examination irregularities or cheating cases, and to make final decisions on such cases.
- (e) To review the list of students who have completed the various taught postgraduate programmes of the University and make recommendations to the Senate via the Quality Assurance Committee on the granting of appropriate qualification awards to the students, as well as to make recommendations concerning those students who have completed their programmes but marginally missed certain of the programme-specific requirements.
- (f) To approve individual Programmes' revision of admission requirements, switch of required and elective units, and introduction/revision/termination of any unit-bearing study activities.
- (g) To submit an annual report on taught postgraduate studies of the University to the Senate (via the Quality Assurance Committee).
- (h) To review such other academic regulations/procedures/activities as requested by the Senate or other bodies.

TAUGHT POSTGRADUATE STUDIES COMMITTEE

Membership Composition

Chairperson

A senior academic

Prof Cheung, Yiu Ming

Members

Chairperson of Quality Assurance Committee *ex officio*

Dr Chau, Albert W L

Academic Registrar

Ms Ching, Sally

Dean or designate (experienced academic/teaching staff, preferably with experience serving as Programme Director/Department Head) from each Faculty

Prof Koo, Anita C H
Prof Wan, Monique
Prof Han, Simon Q B
Prof Feng, Charles G.C.
Prof Mendez, Camilo
Dr Luo, Dehui
Dr Yuen, Paulina P S

1 representative from BNBU

Prof Huang, Yu

Director of Centre for Holistic Teaching and Learning

Dr Kwong, Theresa F N

1 student member of the Senate

(one seat vacant)

Secretary

A staff from the Academic Registry

Ms Ho, Jennifer