

**Resumption of the Academic Registry's Counter at AAB701  
(Starting from 9 August 2024)**

Please be informed that the Academic Registry's Counter at **AAB701 will be re-opened for service on 9 August 2024 (Friday)** with the service hours as below:

Monday to Friday	9:00 a.m. - 1:00 p.m. 2:00 p.m. - 5:30 p.m.
Saturday, Sunday and Public Holiday	CLOSED

**The temporary office in Room AAB710 will be permanently closed after 8 August 2024.**

We would like to take this opportunity to remind students that most of the student applications can be submitted online. Students are strongly advised to use the automated application processes at the [Academic Registry Website](#) and some hyperlinks are listed below for your reference:

[Online Application for Testimonial / Transcript of Academic Record](#)

[Make-up Examination](#)

[Leave of Absence / Withdrawal of Studies](#)

We can also be reached through phones and emails:

Enquiries relating to undergraduate studies: 3411-7847 or email at [ugs@hkbu.edu.hk](mailto:ugs@hkbu.edu.hk).

Enquiries relating to undergraduate admissions: 3411-2200 or email at [ardirect@hkbu.edu.hk](mailto:ardirect@hkbu.edu.hk)

Enquiries relating to postgraduate admissions and studies: 3411-5127 or email at [hkbu\\_tpg@hkbu.edu.hk](mailto:hkbu_tpg@hkbu.edu.hk)

Thank you for your attention.

Academic Registry