

非本地學生申請學歷證明 (Testimonial) 注意事項 (適用於2026年畢業生)

同學可按其需要向大學申請學歷證明 (Testimonial)。在申請學歷證明之前，請先**確認**自己的修讀情況及所選擇的畢業日期意願 (Preferred Award Date)，並注意以下事項：

1) e-Graduation Letter

如同學的所有成績已公佈並符合所有畢業要求 (**graduation requirements**)，則同學的畢業建議 (recommendation for graduation) 將根據同學所選擇的畢業日期意願 (如有) 提交至教務議會 (Senate) 審批。成功通過教務議會批准畢業的同學，大學將在一個星期內將有關的電子畢業證明信 (**e-Graduation Letter**) 上傳至電子學歷證明系統 (**Digital Credential System**)，並以大學電子郵箱向同學發出通知。

同學如欲申請非本地畢業生留港就業安排 (**IANG**) 簽證，請使用 **SSOid** 登入電子學歷證明系統下載電子畢業證明信並自行遞交至入境事務處辦理。電子畢業證明信是**費用全免**，亦**不需要額外申請**。

同學可掃描以下二維碼或以連結進入電子學歷證明系統：



(<https://credential.hkbu.edu.hk/>)

2) Testimonial (For IANG Application)

如同學的所有成績已公佈並符合畢業要求，但需要在教務議會審批畢業建議前辦理 **IANG** 簽證，同學可申請 **Testimonial (For IANG Application)**。經核實後，教務處修課式研究生課程事務組會簽發一封證明信 (**Completion of Studies**) 讓同學自行遞交至入境事務處辦理簽證。

大學將按照同學的所有成績已公佈並符合畢業要求日期進行核實，同學可於下列日期申請 Testimonial (For IANG Application)：

同學的成績已公佈，並符合畢業要求的日期	申請日期*
2026年1月9日	2026年1月15日起 (只適用春季入學的同學)
2026年6月3日	2026年6月10日起 (只適用秋季入學的同學)
2026年6月4日或以後	2026年7月3日起

*專業博士生及重讀生的開始申請日期可能有所不同。如需申請，請電郵 hkbu_tpg@hkbu.edu.hk 查詢。

有關文件申請費用為**港幣\$50**，需時 **10 個工作天** 辦理申請。

Important Notes for Non-Local Students on Testimonial Application (Applicable to 2026 Graduates)

Students may apply for testimonials if needed. Before applying, students are reminded to **confirm their study status** and the selected preferred award date to be printed on their graduation diploma (Preferred Award Date) (if any) , and read the following notes.

1) e-Graduation Letter

If all the grades of the students have been announced and students have fulfilled all graduation requirements, the students' graduation will be recommended for the Senate's approval based on the Preferred Award Date (if any). Upon the Senate's approval for graduation, the University will upload an **e-Graduation Letter** to the **Digital Credential System within one week and notify students via their University email**.

If students would like to apply for the Immigration Arrangements for Non-local Graduates (IANG) Visa, they can download the e-Graduation Letter from the Digital Credential System by logging in with their SSOid and submit it to the Immigration Department as supporting documentation.

The e-Graduation Letter is **FREE of charge** and **NO application is needed**.

Students can access the Digital Credential System by scanning the below QR code or via the link below:



(<https://credential.hkbu.edu.hk/>)

2) Testimonial (For IANG Application)

If all grades of the students have been announced and the students have fulfilled all graduation requirements, but need to apply for IANG Visa **BEFORE** the Senate's approval, the students may apply for **Testimonial (For IANG Application)**. Upon verification of the study status, the Academic Registry (Taught Postgraduate Studies Section) will issue a **Completion of Studies** for the students, which the students can use as a supporting documentation for their own submission of IANG application to the Immigration Department.

The University will verify students' study status based on the date when all grades of the students have been announced, and the students have fulfilled all graduation requirements. The students may apply for Testimonial (For IANG Application) as scheduled below:

<u>The date when your grades have been announced and you have met the graduation requirements</u>	<u>Application Date*</u>
On 9 January 2026	From 15 January 2026 (applicable to Spring Intake students)
On 3 June 2026	From 10 June 2026 (applicable to Autumn Intake students)
On or after 4 June 2026	From 3 July 2026

* For students who study in Professional Doctorate programmes or need to repeat their studies, the application start date may differ. For application, please enquire at hkbu_tpg@hkbu.edu.hk.

Fee for the Testimonial (For IANG Application) is **HK\$50**, and the processing time is **10 working days**.