

非本地學生申請學歷證明 (Testimonial) 注意事項 (適用於 2024 年之畢業生)

同學可按其需要向大學申請學歷證明 (Testimonial) 。在申請學歷證明之前，請先**確認**自己的修讀情況及所選擇的畢業日期，並注意以下事項：

1) e-Graduation Letter

如同學的所有成績已公佈並符合所有畢業要求 (**graduation requirements**) ，則同學的畢業建議將被提交至教務議會審批。成功通過教務議會批准畢業的同學，大學將會在一個星期內將有關的電子畢業證明信 (**e-Graduation Letter**) 上傳至電子學歷證明系統 (**Digital Credential System**) 並以大學電子郵箱向同學發出通知。同學如欲申請非本地畢業生留港就業安排 (IANG) 簽證，請使用 SSOid 登入電子學歷證明系統下載電子畢業證明信並自行遞交至入境事務處辦理。

電子畢業證明信是**免費**的，也**不需要額外申請**。

同學可掃描以下二維碼或以連結進入電子學歷證明系統：



(<https://credential.hkbu.edu.hk/>)

2) Testimonial (For IANG Application)

如同學的所有成績已公佈並符合畢業要求，但需要在教務議會批准畢業前辦理 **IANG** 簽證，同學可申請 **Testimonial (For IANG Application)** 。經核實後，教務處修課式研究生課程事務組會簽發一封證明信讓同學自行遞交至入境事務處辦理簽證。

大學將按照同學所選擇的畢業日期進行核實：

同學選擇的畢業日期	核實時間
2024 年 7 月 25 日	2024 年 5 月底
2024 年 10 月 31 日	2024 年 7 月初

選擇2024年10月31日畢業的同學，請於2024年7月2日或以後申請 **Testimonial (For IANG Application)** 。

有關文件申請費用為**港幣\$50**，需時 **10 個工作天**辦理申請。

Important Notes for Non-Local Students on Testimonial Application (Applicable to Graduates of 2024)

Students can apply for testimonials if needed. Before applying for their testimonials, students are reminded to **confirm their study status** and the **option on the Date of Award on the Graduation Diploma selected**, and read the following notes.

1) e-Graduation Letter

If all the grades of the student have been announced and the student has fulfilled all graduation requirements, the student's graduation will be recommended for the Senate's approval. Upon the Senate's approval for graduation, the University will upload an **e-Graduation Letter** to the **Digital Credential System within 1 week and notify students via the University email**. If students would like to apply for the Immigration Arrangements for Non-local Graduates (IANG) Visa, they can download the e-Graduation Letter from the Digital Credential System by logging in with their SSOid, and submit it to the Immigration Department as supporting documents.

The e-Graduation Letter is **FREE of charge** and **NO application is needed**.

Students can enter the Digital Credential System by scanning the below QR code or via the link below:



[\(https://credential.hkbu.edu.hk/\)](https://credential.hkbu.edu.hk/)

2) Testimonial (For IANG Application)

If all grades of the student have been announced and the student has fulfilled all graduation requirements, and needs to apply for IANG Visa BEFORE the Senate's approval, the student may apply for **Testimonial (For IANG Application)**. Upon verification of study status, the Academic Registry (Taught Postgraduate Studies Section) will issue a **Completion of Study letter** for the student as a supporting document for their IANG application.

The University will verify the student's study status based on the student's option on the Date of Award on the Graduation Diploma, which is scheduled as follows:

Date of award opted	Respective date to verify study status
25 July 2024	End of May in 2024
31 October 2024	Early July in 2024

For students who opted 31 October 2024 as the Date of Award, please apply **Testimonial (For IANG Application)** starting from 2 July 2024.

Fee for the Testimonial (For IANG Application) is **HK\$50**, and the processing time is **10 working days**.