

HONG KONG BAPTIST UNIVERSITY
Undergraduate Studies Section
Application for Course Transfer – Cross Institutional Course Enrolment Scheme

STUDENT PARTICULARS

Name: _____ Student No.: _____

Study Programme: _____ Phone/Mobile No.: _____

Signature of Student: _____ Date: _____

COURSES APPLIED FOR TRANSFER

Course(s) Taken in Other Tertiary Institution				Equivalent course in HKBU		Recommendation of Programme or Department Head			AAR's Approval			
Course Code	Course Title	No. of Units	Grade Obtained	Course Code	Course Category	Recommended for Transfer		Not Recommended for Transfer			Yes	No
						<i>(Please indicate the no. of units recommended for transfer & its equivalent course level)</i>						
						No. of Units	Course Level					

Signature : _____ Date : _____
 Programme Director/Programme/Department Head

Signature : _____ Date : _____
 Assistant Academic Registrar

For AR use only

Application received by _____ on _____

Result sent to student by _____ on _____

Successful application:

Grade Entry by _____ on _____

Graduation Requirements Updated & Checked by _____ on _____