

HONG KONG BAPTIST UNIVERSITY
Undergraduate Studies Section
Application for Course Transfer – Cross Institutional Course Enrolment Scheme

STUDENT PARTICULARS

Name: _____

Student No.: _____

Study Programme: _____

Phone/Mobile No.: _____

Signature of Student: _____

Date: _____

COURSES APPLIED FOR TRANSFER

Course(s) Taken in Other Tertiary Institution				Equivalent course in HKBU		Recommendation of Programme or Department Head			AAR's Approval	
Course Code	Course Title	No. of Units	Grade Obtained	Course Code	Course Category	Recommended for Transfer <i>(Please indicate the no. of units recommended for transfer & its equivalent course level)</i>		Not Recommended for Transfer		
						No. of Units	Course Level			

Signature : _____
Programme Director/Programme/Department Head

Date : _____

Signature : _____
Assistant Academic Registrar

Date : _____

For AR use only

Application received by _____ on _____

Result sent to student by _____ on _____

Successful application:

Grade Entry by _____ on _____

Graduation Requirements Updated & Checked by _____ on _____