

HONG KONG BAPTIST UNIVERSITY
Academic Registry - Undergraduate Studies Section
Application for Exemption from University's Putonghua Graduation Requirement

**NOT for AY2025/26 cohort of
first-year-first-degree (FYFD)
students, or after**

Student Name: _____

Student No.: _____

Study Programme: _____

Phone/Mobile No.: _____

Signature of Student: _____

Date: _____

Exemption from the Putonghua Graduation Requirement *

I would like to apply for exemption from the Putonghua graduation requirement (official certificate / supporting document is enclosed) because:

- ☐ I have attained Grade C or above in the Hong Kong Certificate of Education Examination Putonghua subject.
- ☐ I have passed the Test of Proficiency in Putonghua or Test of Advanced Proficiency in Putonghua conducted by the Hong Kong Examinations and Assessment Authority.
- ☐ I have passed the Putonghua Shuiping Ceshi (A National Putonghua Proficiency Test) and attained third class, Grade A or above.
- ☐ I have attended the Chinese Language examination in The Unified Examinations for Admission of National Universities & Colleges, or Multi-admission Programme conducted by the Ministry of Education in the Mainland or Taiwan respectively.
- ☐ I am a non-Chinese speaking student and have been granted exemption from taking the Chinese Language course (GCLA1005 or UCLC1005).
- ☐ I have obtained other Putonghua qualification which is deemed to be equivalent to one of the qualifications listed above.
Qualification obtained: _____ Approved to be equivalent to: _____ (e.g. LANG1005 or LANG1026)

Declaration and Authorisation: I declare that all the information provided in this application is accurate, true and complete to the best of my knowledge. I acknowledge and agree to the following:

- (i) By submitting this application, I authorise the University to verify all submitted information with the relevant authorities, organisations and institutions. I understand that this process may involve the disclosure of my personal data and submitted documents to these authorities, organisations and institutions.
- (ii) I understand that the submission of false, fabricated, forged or misleading information or documents is strictly prohibited. The University has the absolute discretion to reject any application if any false, fabricated and forged document and/or false, inaccurate or misleading information is provided in the application.
- (iii) If false, inaccurate or misleading information or document is found to be part of my application, the University may take disciplinary and other actions against me as appropriate. If the circumstances warrant, the University may also report the case to the relevant authorities and/or law enforcement bodies.

Approval by Language Centre

*(applicable to other qualification only
[i.e. the last checkbox])*

- ☐ Approve
- ☐ Do not approve

Approval by AR

- ☐ Approve
- ☐ Do not approve

Head, Language Centre

Senior Assistant Academic Registrar

For AR use only

Application received by _____ on _____

Result sent to student by _____ on _____

Successful application:

Grade Entry by _____ on _____

* Students who have passed the Diagnostic cum Exemption Test (DET) conducted by the Language Centre (LC) do not need to apply for exemption. The LC will pass the information to AR for processing.

Personal Information Collection Statement:

The collection of personal information is intended to facilitate the processing of this application. All information provided will be managed in accordance with the University's Privacy Policy Statement and Personal Information Collection Statement (<https://www.hkbu.edu.hk/eng/about/privacy.jsp>).