

## **TEACHING AND LEARNING POLICY COMMITTEE**

### **Terms of Reference**

- (a) To enhance and to maintain general oversight of teaching and learning at the University.
- (b) To develop, monitor, and review all university-wide policies and procedures on teaching and learning, including (inter alia) policies and procedures regarding student assessment, staff appraisal and instructional development, and dissemination of good practice.
- (c) To maintain a mutual reporting and consulting relationship with the other Senate committees on matters of policy review and implementation pertaining to teaching and learning.
- (d) To consider policies and monitor the progress of university-wide initiatives that enhance teaching and learning.
- (e) To submit recommendations and reports to the Senate on all the above areas, as appropriate.
- (f) To submit an annual report to the Senate.

## TEACHING AND LEARNING POLICY COMMITTEE

### Membership Composition

#### *Chairperson*

Vice-President (Teaching and Learning) Dr Chau, Albert W L

#### *Members*

Associate Vice-President (Transdisciplinary Education) *ex officio* Prof Cheung, Kwok Wai

Dean of Graduate School or designate Prof Cheung, King-Ho

Academic Registrar Ms Ching, Sally

Director of General Education Prof Kwok, Wai Luen

Head of Language Centre Dr Hussin, Nora Anniesha Binte

One from each Faculty nominated by the Deans  
 Prof Lo, Kwai Cheung  
 Dr Choo, Astrophel  
 Prof Chong, Wai Po  
 Dr Fung, Henry T Y  
 Prof Qin, Lai-yin  
 Prof Tong, Tiejun  
 Dr Lee, Amelia N Y

1 representative from BNBU Dr Chan, Vivien W W

Up to 2 academic/teaching staff nominated by the Chairperson, including the Chairperson of the e-Learning Committee and the Chairperson of Teaching Development Grants Panel  
 Prof Chiu, Sung Nok  
 Prof Pietarinen, Ahti-Veikko Juhani

Up to 2 student members of the Senate  
 Miss Wan, Lok Yan  
 Mr Chiu, Chun Hei

#### *Secretary*

Director of Centre for Holistic Teaching and Learning Dr Kwong, Theresa F N