

UNDERGRADUATE REGULATIONS COMMITTEE

Terms of Reference

- (a) To review and formulate policies, regulations, guidelines and procedures concerning undergraduate* programmes for the approval of the Senate via the Quality Assurance Committee.
- (b) To advise on the establishment and maintenance of appeal procedures appropriate to the undergraduate* programmes of the University.
- (c) To set up Panels when necessary to deal with student appeals against academic decisions, examination irregularities or cheating cases, and to make final decisions on such cases.
- (d) To review and make recommendations to the Senate via the Quality Assurance Committee the list of students who have completed the various undergraduate* programmes of the University for the receipt of appropriate awards, as well as to make recommendations concerning those students who should have completed but lack certain of the specified requirements of their programmes.
- (e) To review such other academic regulations/procedures/activities as requested by the Senate or other bodies.
- (f) To submit an annual report to the Senate (via the Quality Assurance Committee).

*also applicable to all sub-degree programmes leading to HKBU awards

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Membership Composition

Chairperson

A senior academic (who is also a member of Quality Assurance Committee)

Prof Chan, Shing Bun Benedict

Members

Chairperson of Quality Assurance Committee
ex officio

Dr Chau, Albert W L

Academic Registrar *ex officio*

Ms Ching, Sally

1 representative (experienced academic/teaching staff, preferably with experience serving as Programme Director/Department Head) from each Faculty

Prof Chor, Winnie
Mr Man, Ryan K L
Prof Kwan, Hiu Yee
Prof Chen, Regina Y R
Mr Chen, Yimin
Prof Choi, Byron
Dr Leung, Sharron S K

2 student members of the Senate

Mr Chiu, Chun Hei
(one seat to be confirmed)

Secretary

A staff member from the Academic Registry

Ms Tsui, Joanne W S