

SUB-DEGREE PROGRAMMES STEERING COMMITTEE

Terms of Reference

- (a) To oversee the planning, operations and long term development of all Self-financed Sub-degree (SFSD) programmes;
- (b) To set policies for
 - (i) enhancing compliance of the vision and mission of individual Sub-degree Providing Units (SDPUs) with those of the University;
 - (ii) aligning the operation and management of all SFSD programmes;
- (c) To provide leadership in making continuous improvements through the collection and analysis of trend data, including quality data from the Quality Assurance Committee and compliance with university policies, and to make timely adjustments (introduction of new programmes and/or expansion/contraction/termination of existing programmes) in response to internal/external changes and society needs;
- (d) To conduct strategic reviews from time to time for enhancing efficiency and optimum use of resources;
- (e) To implement any policies and action on SFSD programmes as advised by the Senate or Senior Executive Committee; and
- (f) To submit an annual report to the Senate via the Academic Development Committee.

SUB-DEGREE PROGRAMMES STEERING COMMITTEE

Membership Composition

Chairperson

Provost	Prof Liu, Jiming (Interim)
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Members

Vice-President (Teaching and Learning)	Dr Chau, Albert W L
Academic Registrar	Ms Ching, Sally
Dean of School of Continuing Education	Prof Chung, Ronald C K
Director of College of International Education	Dr Lee, Amelia N Y (Acting)
1 Head of Academic Division, School of Continuing Education	Dr Sun, Wendy M Y
Director of Academy of Film	Prof Poon, Johnny M L (Acting)
Director of the Division of Continuing and Professional Education, School of Chinese Medicine	Dr Fang, Jianfeng (Acting)
Director of Centre for Holistic Teaching and Learning	Dr Kwong, Theresa F N
2 senior academics from Faculties not associated with Sub-degree Providing Units	Prof Ling, Leevan Mr Man, Ryan K L
1 student representative	Mr Choy, Cheuk Fung

Secretary

Staff from the Administrative Support Unit managed by the School of Continuing Education	Ms Woo, Grace Y Y
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