

RESEARCH POSTGRADUATE STUDIES COMMITTEE

Terms of Reference

- (a) To develop strategies for the recruitment and learning experiences of research postgraduate students.
- (b) To formulate and review policies, regulations and guidelines governing research postgraduate studies and the award of MPhil and PhD degrees for approval of the Senate via the Research Committee.
- (c) To set up Special Panels when necessary to assist in the review of policies, regulations and guidelines; handle student matters including but not limited to thesis examination, student appeals against academic decisions, examination irregularities, cheating cases or complaints on academic matters; and to make final decisions on such cases.
- (d) To review reports on research postgraduate studies of the University for submission to the Research Committee and the Quality Assurance Committee, as applicable, or to the Senate via the Research Committee as appropriate.
- (e) To make recommendations to the Senate via the Research Committee on policies for admission of research postgraduate students as well as changes in the admission requirements.
- (f) To devise and review the allocation mechanism for postgraduate scholarships.
- (g) To review the list of students who have completed the research postgraduate programmes of the University, and make recommendations to the Senate via the Research Committee on the awarding of appropriate degrees to qualified students.
- (h) To conduct accreditation of research postgraduate programme offerings and make recommendations to the Senate through the Research Committee and the Quality Assurance Committee.
- (i) To oversee the management of Beijing Normal-Hong Kong Baptist University's (BNBU) research postgraduate programme, including:
 - (1) Considering and monitoring the quotas allocated for research postgraduate programmes.
 - (2) Discussing issues and special cases related to, inter alia, student intake, admission standards, coursework and graduation requirements, and programme revisions.
 - (3) Ensuring BNBU's research postgraduate programmes comply with HKBU's policies and regulations.
 - (4) Overseeing relevant committee(s) of the Joint Institute of Research Studies (JIRS).
 - (5) Reviewing the annual report on research postgraduate programmes submitted by BNBU.

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Membership Composition

Chairperson

Executive Associate Dean of Graduate School	Prof Cheung, King-Ho
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Members

Dean of Graduate School <i>ex officio</i>	Prof Lyu, Aiping
Associate Vice-President (Interdisciplinary Research) <i>ex officio</i>	Prof Poon, Johnny M L
Associate Vice-President (Research Development) <i>ex officio</i>	(Vacant)
Chairperson of Research Committee <i>ex officio</i>	Prof Lyu, Aiping
Director of Centre for Holistic Teaching and Learning	Dr Kwong, Theresa F N
Dean or designate from each Faculty (except the School of Continuing Education)	Prof Lee, Siu Yau Prof Wang, Danny Prof Wong, Hoi Leong Xavier Prof Zhou, Vivien S Prof Zeng, Hong Prof Cheung, Yiu Ming
Dean of Graduate School or designate from the Beijing Normal-Hong Kong Baptist University	Prof Shi, Jian Qing
1 student member of the Senate	(one seat to be confirmed)
<i>Secretary</i>	
Senior Assistant/Assistant Academic Registrar	Ms CHAN, Pik Ying Cindy