

LANGUAGE EDUCATION BOARD

Terms of Reference

1. To formulate and make recommendations to the University on the policies of language education and support, and development of language education programmes,
2. To oversee and periodically review the language curricula and education activities, and language support for students of different backgrounds and study programmes,
3. To consider and approve the recommendations of the Language Centre Programme Management Committee on the provision and assessment of language courses and activities, including matters such as addition and deletion of courses and major changes in the contents or teaching/assessment strategy;
4. To advise the Language Centre on the provision of non-credit bearing language education activities and support to students in collaboration with academic departments and administrative units;
5. To approve the academic governance structure at the Language Centre level and its membership; and
6. To submit an annual report to the Senate (via the Quality Assurance Committee).

LANGUAGE EDUCATION BOARD

Membership Composition

Chairperson

A Senior Academic

Prof Zhong, Bu

Members

Vice-President (Teaching and Learning) *ex officio*

Dr Chau, Albert W L

Director of General Education *ex officio*

Prof Kwok, Wai Luen

Head, Language Centre *ex officio*

Dr Chau, Albert W L (Acting)

Three academic/teaching staff from different
Faculties/Schools

Dr Ho, Glos
Mr O'Dea, Tom
Prof Christie, Stuart

Two full-time teaching staff from the Language Centre

Dr Chan, Hang Joshua
Dr Ng, Hok Chung

One external advisor (co-opted)

Prof Stockwell, Glenn

One undergraduate student

(one seat to be confirmed)

One postgraduate student

(one seat to be confirmed)

Secretary

Staff from Language Centre

(To be confirmed)