

Comprehensive Report on Annual Programme Quality Assurance Reports (QA Reports) by _____ Faculty/School/Academy* Board
 (*delete where appropriate)

Notes:

- (1) You are encouraged to make reference to the general descriptors of the QA Report Rubrics when preparing the comprehensive QA Report to the Quality Assurance Committee (QAC).
- (2) Please provide evaluative comments on the overall performance of the programmes and identify 1-2 QA Reports to illustrate the details in the corresponding columns below (where appropriate) for **sharing of good practices or reflection on further improvements needed**.
- (3) The comprehensive report should not exceed 1,000 words / 4 pages (exclusive of the pre-printed headings and notes on this proforma).

Criteria	Excellent	Good	Acceptable	Threshold	N/A
(a) Response to QAC's comments in last review					
(b) Improvement/actions in response to last year's improvement plans					
(c) Evaluation of KPIs for:					
• Admissions					
• Medium of Instruction (MOI)					

Criteria	Excellent	Good	Acceptable	Threshold	N/A
<ul style="list-style-type: none"> Student Performance 					
<ul style="list-style-type: none"> Course Feedback Questionnaire (CFQ) 					
<ul style="list-style-type: none"> Outcomes 					
<ul style="list-style-type: none"> Budget & quotas <i>(for self-financed programmes)</i> 					
<p>(d) PILOs/GAs Achievement</p>					

Criteria	Excellent	Good	Acceptable	Threshold	N/A
<p>(e) Improvement Plan</p> <ul style="list-style-type: none"> • <i>evaluation in sections (b) and (c)</i> • <i>ACP recommendations</i> • <i>DAA recommendations</i> • <i>External inputs</i> 					
<p>(f) Any other observations <i>(this section is for the reviewer to provide additional comments, if deemed necessary, to explain their overall evaluation outcome)</i></p>					